

REGULAR MEETING OF THE TOWN BOARD
TOWN OF GLENVILLE
OCTOBER 16, 2013
AT THE GLENVILLE MUNICIPAL CENTER
18 GLENRIDGE ROAD, GLENVILLE, NEW YORK

Supervisor Koetzle called the meeting to order at 7:30 PM;

Supervisor Koetzle asked the Town Clerk, Linda C. Neals, to call the roll.

Present: Supervisor Christopher A. Koetzle, Councilmen Alan Boulant, John C. Pytlovany and Sid Ramotar

Absent: Councilwoman Gina M. Wierzbowski

Also present were Attorney Michael Cuevas; Jamie MacFarland, Director of Operations; Jason Cuthbert, Comptroller, Tom Coppola, Highway Superintendent and Michael Ranalli, Police Chief.

Town Council Reports:

Councilman Pytlovany – “The police department on October 26th will be conducting a prescription drug drop-off day from 10:00 AM to 2:00 PM. This gives you a chance to get rid of the old medicine in your cabinet.”

Supervisor Koetzle – “Item #5 is a public hearing on the Assessment Roll for Water District No. 11 and Extensions No. 1 through 39.”

Supervisor Koetzle opened the public hearing at 7:35 pm.

No one wished to speak; Supervisor closed the public hearing at 7:36 pm.

Supervisor Koetzle – “Item #6 is a public hearing on the Assessment Roll for Sewer District No. 9 and Woodcrest Sewer Extension.”

Supervisor Koetzle opened the public hearing at 7:37 pm.

No one wished to speak; Supervisor closed the public hearing at 7:38pm.

Supervisor Koetzle – “Item #7 is a public hearing on the Assessment Roll for Acorn Drive Sewer District and Woodhaven Sewer District Waste Treatment Plant.”

Supervisor Koetzle opened the public hearing at 7:39 pm.

No one wished to speak; Supervisor closed the public hearing at 7:40 pm.

Supervisor Koetzle – “Item #8 is a public hearing on the Assessment Roll for Alplaus Sewer District No. 1 and Extension No. 1.”

Supervisor Koetzle opened the public hearing at 7:41 pm.

No one wished to speak; Supervisor closed the public hearing at 7:42 pm.

Supervisor Koetzle – “Item #9 is a public hearing on a proposed local law to amend Chapter 255, “Vehicle and Traffic” of the code of the Town of Glenville.

Supervisor Koetzle opened the public hearing at 7:43 pm.

Jim Spencer, 112 Sacandaga Road – “I am not sure why we are lowering the weight limit down to 4 tons. I have a report on the traffic concerns which listed about twelve accidents and only one involved a truck and that was backing up. There have been two more since this report was done.

As far as the weight limit, if we get some signs at the curve between Wolf Hollow and Hoffman Hill, fix the guardrails because that's what's driving people into the woods, it is like a washboard effect. I am not sure what the purpose is for the weight limit change."

Councilman Pytlovany – "It hasn't been a concern with accidents; the neighbors have come to the Board complaining that it is becoming a shortcut for tractor-trailers and large vehicles in that area. With the limited access to driveways and so forth plus the condition of the road itself, they came to the Traffic Safety Board, which after discussion and reviewing the information from our town engineer that was a recommendation that came to the Town Board."

Mr. Spencer – "So for this report that I have, was this report at the Traffic Safety meeting? It is dated 8/26/13."

Supervisor Koetzle – "Will there be another Traffic Safety Committee meeting where you could maybe take that concern back before we act on this?"

Councilman Pytlovany – "We could."

Supervisor Koetzle – "I know there was a concern about the road integrity..."

Councilman Boulant – "There were quite a few residents that came and spoke about it. They talked about the tractor-trailers cutting through there."

James MacFarland – "I believe that one of the other rationales for the recommendation was that the closure of Wolf Hollow's county section then traffic that had previously gone down that section of the road that had no residents on it were now being routed over Hoffman Hill Road, a town road that is not designed for that weight of traffic or for the size of trucks that have been going through there. While there may only be a few tractor-trailers going through there now it's trying to prevent a problem from occurring because now that is the cut through. So the belief was Hoffman Hill Road was never designed for vehicles of that size and weight."

Supervisor Koetzle – "So I think it is more preventive, they are starting to see more and maybe they want to..."

Mr. Spencer – "My concern was because of the accidents and they really weren't the trucks that were causing the accidents; they were caused mostly by the lack of signs on the curves."

Supervisor Koetzle closed the public hearing at 7:46 pm.

Supervisor Koetzle – "Item #10 on the agenda is a public hearing to consider a proposed extension to Sewer District No. 9 consisting of one parcel located at 411 Ballston Road."

Supervisor Koetzle opened the public hearing at 7:47 pm.

No one wished to speak; Supervisor Koetzle closed the public hearing at 7:48 pm.

Supervisor Koetzle – "We have on the agenda a brief presentation by the Chairman of our Small Business and Economic Development Committee, Jim Martin. He is here to give the Board a brief overview of the Transportation Enhancement Program Grant that we had applied for and a little bit on the Town Center Proposed Improvements and what exactly this grant is going to be paying for."

Jim Martin – "One of the initiatives that the Small Business and Economic Development Committee (SBED) wanted to take on next year, meaning 2013, was the

Town Center Improvement Project. We embarked upon that in January or February and then in late winter/early spring we got notification of the Transportation Enhancement Grant coming out in NYS. They are very rare, these only happen about once every four or five years. They're very competitive but yet they were right in the wheel-house of this project.

(Mr. Martin had visuals of Route 50 and Glenridge Road showing what improvements the committee was looking at.)

What we are looking at establishing is, first of all, sidewalks all the way through and the other thing that made it particularly viable this year is that there is a separate NYS DOT project for ADA Enhancement (American Disability Act) going from the main intersection at Rte. 50 and Glenridge Road proceeding north so that is happening regardless of this project but it really integrates and compliments this very well. We are also looking at enhanced lighting. The town retained a lighting consultant who helped put the plan together. So it will be a much more pleasing atmosphere here in the evening and one that will be markedly safer for those folks traveling on the route. Now what else will happen is beautification through plantings and we tried to keep our eye on the idea of keeping this affordable going forward. Now it is one thing for a project like this to install it but we don't want to burden the town too much with maintenance going forward with a lot of annual planting beds. So what we concentrated on is street trees and perennial flower beds between the roadway and the sidewalks. The other aspect of this is it brings a lot of elements together. We are going to improve the two stations that are existing already along Rte. 50 at the intersection and across the street just south of McDonald's, these are bus stops, we are looking to improve those by virtually building shelters.

As we spec this out we decided to divide this up into two phases, phase 1 with our grant application now going through, it is in review right now and we should know sometime around November. We decided to split it up into two phases, so we are especially looking at the area along Route 50 and a second phase would be further up Glenridge Road.

(Mr. Martin showed some pictures of the proposed lighting fixtures and plantings.)

The overall budget for what we are planning is almost 1.1 million dollars and we tried to put in a competitive application. The grant amount in that regard is about \$450,000 that is what was requested and the balance will come through private donations and then through bonding on the part of the town.

So that is where we are at, I think it is a very competitive application going in. We are very hopeful. We have a listing of all of those submitted in the region and if my memory serves me I think there were about 27 on there. I think we have a very good chance, some of them were for nearly the whole amount of money that was available and I think that was roughly about 5 million. Some of the applicants went in asking for 2 or 3 million and to me that is a non-starter as soon as it hits the door. We put in an amount that we think is competitive, that will help obviously our budget so a lot of thought went into this and a lot of planning."

Supervisor Koetzle – "In that grant application Metroplex has already pledged a 20% match.

Of those 27 applications very few are from Schenectady County so geographically a very diverse and good advantage.

We have a lot of residents ask us about the condition of the road. You can see how the crosswalks are not even there anymore. Can we get it re-stripped or re-painted?"

Mr. Martin – "I think you will see that with the DOT project."

Supervisor Koetzle – “I want to thank you for your leadership on the SBED, Councilman Boulant, who is the liaison to SBED and the entire committee. This has been a project that this board has been trying to move forward for four years. I think it is a critically important piece of what we are trying to do in the Town Center, I think it is going to facilitate more development, I think it is going to support those who have already invested in that corridor. We should mention because I have been getting a lot of calls on it, this is Phase 1, you touched on, this is not the end, this is the beginning. We do need to bring the sidewalks to Woodhaven eventually.”

Mr. Martin – “Just the lay of that land up there, it’s not impossible, it can be done but it gets a little more costly. It can be done, it will be done.”

Supervisor Koetzle – “But it is important for everyone to know that Phase 2 is to bring the sidewalks up to Town Hall, eventually to Woodhaven, we would also try to connect going down Van Buren to St Stephens, north up to Maybrook. We know residents have been very vocal on this. We understand that we have to connect the neighborhoods in to get walk-ability in the Town Center and so we are committed to continuing, it is going to take some time, it is going to take some more grants, it is going to take some more vision. We are not there yet but we understand that we would like to connect the neighborhoods.

These drawings will be available at the Municipal Center to view and also on our website.”

The following exercised the privilege of the floor:

John Reynolds, 212 Church Road read the following:

Regarding a project located near 30 Church Road, north side of the street. What is the Town of Glenville’s policy in providing backfill material and other item’s to construct a town employee’s private 300 foot plus roadway and two 40 foot by 2 foot diameter culvert pipes to control water through the Town of Glenville?

There has been no permit issued for such work, even though the Town has been notified. Even today, Wednesday October 16, 2013, at 11:00 am and 2:00 pm two Town employees with town dump truck were seen delivering backfill material for this project.

These activities have been going on since the spring of 2013. Now that the project is almost complete, the Town of Glenville taxpayers are still paying.

I just wanted to make you all aware that this is going on.

Supervisor Koetzle – “I appreciate you bringing this to our attention. We’ll certainly look into this.”

Tom Coppola – “I know the property that this gentleman is talking about. It is a town employee and we take spoils from ditches wherever we are digging and dump them in the closest area we can. It is not “paid for material” it is material we have to get rid of next to where we are working so if people want fill we give it to them. I believe this is what this gentleman is referring to. I don’t know anything about pipes but the State also dumps in the same places.”

Mr. Coppola asked if Mr. Reynolds had seen State trucks in there.

Mr. Reynolds replied that he has seen Schenectady County trucks and Town of Glenville trucks in there and that he knows they have come long distances to deliver material there and that he knows the material is all clean fill.

Mr. Coppola – “I beg to differ that.”

Supervisor Koetzle – “I think we need to arrange a meeting and figure out

right on the property and see what we can find out.”

Thomas Fonda, Sacandaga Rd. – “I live opposite B&H Auto and when he moved his business from Rte 5 over to Sacandaga Rd I was informed by Mr. Borisenko that the number of vehicles would be confined to 8 customer vehicles and 4 vehicles for sale on a general basis and on week ends. I don’t know what your procedures are for violations but this is totally ridiculous, this is residential/agriculture.”

Supervisor Koetzle – “We will contact you and arrange a time to get together to discuss this issue.”

Mr. Coppola – “This is a neighborhood dispute. This is really a civil matter. This is personal and it has nothing to do with the town.

Supervisor Koetzle shared the following information:

As we approach years end we need to be reviewing our committees and commissions rosters for 2014. As liaisons I ask you to reach out to department heads and begin planning for appointments and re-appointments of those committees and commissions. This will be part of our Organizational Meeting in January.

We will have an Economic Development team picture taken this Friday at 4:30 pm at Socha Plaza. The picture will be part of our new economic development website that will be rolled out very quickly. We have a great team and this picture is meant to demonstrate the team work that everyone comes together in Glenville. This website is scheduled to launch the end of the month. If you can make it, it is 4:30 on Friday.

We will be contemplating changes to our zoning based on a request we heard at our work session for an Amsterdam Road property.

We will be advertising shortly for a position in the tax office, for a Deputy Receiver of Taxes and in the assessor’s office for a Real Property Appraisal Technician. We will also solicit interest in the assessor’s position because we expect a retirement next year and there will be a vacancy in that office. They are budgeted positions and back filled vacancies so there will be no budget impact because people have left and/or are leaving.

Supervisor Koetzle gave a quick review of the budget. (microphone at podium was not working so this portion can be viewed on our website at www.townofglenville.org)

Supervisor Koetzle moved ahead with the agenda items.

RESOLUTION NO. 178-2013

Moved by: Councilman Boulant

Seconded by: Councilman Pytlovany

WHEREAS, the 2014 Tentative Budget for the Town of Glenville was filed with the Town Clerk on September 30, 2013; and

WHEREAS, the Tentative Budget was presented to the members of the Town Board of the Town of Glenville at a regular meeting of said board, held on October 2, 2013; and

WHEREAS, the Town Board has had the opportunity to discuss the Tentative Budget and any changes, alterations and revisions thereto as the members considered advisable and consistent with law; and

WHEREAS, the Tentative Budget as modified by the Town Board shall become the Preliminary Budget; and

WHEREAS, Section 108 of the Town Law requires that a public hearing be held by the board on said Preliminary Budget, on or before the Thursday immediately following the General Election,

NOW, THEREFORE, BE IT RESOLVED that the Tentative Budget is hereby amended to establish the elected officials' salaries at:

Supervisor	\$ 19,152.00
Town Council Members (four).....	\$ 11,639.00 [each]
Town Clerk.....	\$ 61,286.00
Town Highway Superintendent.....	\$ 75,019.00

BE IT FURTHER RESOLVED that the Tentative Budget is hereby amended as follows:

Establish Revenue Code

02.00.3060.000 – SARA Grant – Records Mgmt, in the amount of \$16,869

Increase Appropriation Codes

02.00.3620.1000 – Personal Services, by \$15,670

02.00.9030.8000 – Social Security, by \$1,199

Establish Appropriation Codes

40.06.1380.4000 – Fiscal Agent Fees, in the amount of \$1,000

40.06.1380.4003 – Fiscal Agent Fees-Woodcrest, in the amount of \$875

Decrease Appropriation Codes

40.06.8130.4000 – Contractual, by \$1,000

40.06.8130.4003 – Contractual-Woodcrest, by \$875

BE IT FURTHER RESOLVED, that the Tentative Budget as amended be adopted as the Preliminary Budget for 2014; and

BE IT FURTHER RESOLVED by the Town Board of the Town of Glenville that a public hearing upon said preliminary budget shall be held at the Glenville Municipal Center, 18 Glenridge Road, in said Town on November 6, 2013 at 7:30 P.M., or as soon thereafter as can be reached; and

BE IT FURTHER RESOLVED that the Town Clerk be and she hereby is directed to prepare the proper notice of said public hearing and to publish and post said notice in accordance with said Section 108 of the Town Law; and

BE IT STILL FURTHER RESOLVED that the Town Clerk be and she hereby is directed to have twenty-five (25) copies produced of the Preliminary Budget for public distribution and another (25-50) if and when the need arises.

Ayes: Councilmen Boulant, Pytlovany, Ramotar and Supervisor Koetzle

Noes: None

Absent: Councilwoman Wierzbowski

Abstentions: None

Motion Carried

RESOLUTION NO. 179-2013

Moved by: Councilman Boulant

Seconded by: Councilman Pytlovany

WHEREAS, a local law amending Chapter 151 of the Code of the Town of Glenville entitled "Flood Damage Prevention", being proposed as Local Law No. 8–

2013, a copy of which is attached hereto, was introduced at this meeting by a member of the Town Board of the Town of Glenville at the recommendation of the Town Building Inspector; and

WHEREAS, the purpose of the proposed Local Law is to bring the Town into compliance with state law on the regulation of flood plains, to adopt the new flood plain maps and to enable the Town to qualify for flood mitigation programs; and

WHEREAS, New York State Town Law requires a public hearing before the Town Board before a Local Law may be adopted and the Town Board desires to schedule same;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Glenville hereby schedules a public hearing for Wednesday, November 6, 2013 at 7:30 p.m., or as soon thereafter as the matter can be reached, at the Town of Glenville Municipal Center, 18 Glenridge Road, Glenville, New York, at which time and place it will hear all persons interested in the adoption of Local Law No. 8-2013, amending Chapter 151 of the Code of the Town of Glenville, "Flood Damage Prevention"; and

BE IT FURTHER RESOLVED, that the Town Clerk be, and she hereby is directed to prepare the proper notice of said hearing in accordance with law and to publish same at least 10 days prior to the date of the public hearing.

Ayes: Councilmen Boulant, Pytlovany, Ramotar and Supervisor Koetzle
Noes: None
Absent: Councilwoman Wierzbowski
Abstention: None

Motion Carried

Discussion...

Supervisor Koetzle – "Just to be clear these two resolutions have already been authorized, this is just for the payment. This is not new spending. These numbers are already in the 2014 budget. They were authorized last year."

RESOLUTION NO. 180-2013

Moved by: Councilman Boulant
Seconded by: Councilman Ramotar

WHEREAS, Thomas R. Coppola, Superintendent of Highways has informed the Town Board that they are in need of purchasing a dump truck with plow equipment; and

WHEREAS, Superintendent of Highways has advertised and received four bids – Beam Mack, HL Gage, Albany Mack and Albany Truck; and

WHEREAS, three bids did not meet our specifications therefore making Albany Mack the lowest responsible bidder;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Glenville hereby authorizes the Superintendent of Highways to purchase one new 2014 Mack GU712 with Henderson snow plow equipment from Albany Mack Sales, 90 Harts Lane, Albany, NY 12302 in a sum not to exceed \$183,000; and

BE IT FURTHER RESOLVED, that payment for said vehicle shall be made through issuance of a Bond Anticipation Note in the amount of \$183,000.

Ayes: Councilmen Boulant, Pytlovany, Ramotar and Supervisor Koetzle
Noes: None

Absent: Councilwoman Wierzbowski

Abstentions: None

Motion Carried

RESOLUTION NO. 181-2013

Moved by: Councilman Boulant

Seconded by: Councilman Ramotar

WHEREAS, Thomas R. Coppola, Commissioner of Public Works has informed the Town Board that the Water and Sewer Departments are in need of purchasing a dump truck; and

WHEREAS, the Commissioner of Public Works has advertised and received five bids – Beam Mack, HL Gage, Kentworth, Albany Mack and Albany Truck; and

WHEREAS, two of the low bids did not meet our specifications, therefore making Albany Mack the lowest responsible bidder;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Glenville hereby authorizes the Commissioner of Public Works to purchase one new 2014 Mack GU712 with Henderson single axle crossmemberless dump body from Albany Mack Sales, 90 Harts Lane, Albany, NY 12302 in a sum not to exceed \$132,956; and

BE IT FURTHER RESOLVED, that the funding for such purchase shall from Sewer District 1 - 40.01.8130.2000 in the amount of \$5,454, Sewer District 2 - 40.02.8130.2000 in the amount of \$4,221, Sewer District 6 - 40.06.8130.2000 in the amount of \$5,861, Sewer District 9 - 40.09.8130.2000 in the amount of \$32,649, and Water District 11 - 50.11.8340.2000 in an amount not to exceed \$84,771; and

BE IT FURTHER RESOVLED, that the following budgetary amendments are necessary to fund this purchase:

Decrease 40.01.8130.4000 in the sum of \$2,000
Decrease 40.02.8130.1000 in the sum of \$3,500
Decrease 40.06.8130.4000 in the sum of \$6,000
Decrease 40.06.8130.4126 in the sum of \$3,000
Decrease 40.09.8130.4000 in the sum of \$35,000
Decrease 50.11.8310.2000 in the sum of \$30,000

Increase 40.01.8130.2000 in the sum of \$2,000
Increase 40.02.8130.2000 in the sum of \$3,500
Increase 40.06.8130.2000 in the sum of \$9,000
Increase 40.09.8130.2000 in the sum of \$35,000
Increase 50.11.8340.2000 in the sum of \$30,000

Ayes: Councilmen Boulant, Pytlovany, Ramotar and Supervisor Koetzle

Noes: None

Absent: Councilwoman Wierzbowski

Abstentions: None

Motion Carried

RESOLUTION NO. 182-2013

Moved by: Councilman Ramotar

Seconded by: Councilman Boulant

BE IT RESOLVED that the **Monthly Departmental Reports** for September,

2013 as received from the following:

Dog Control
Economic Development & Planning Department
Justice Department
Receiver of Taxes
Section 8 Voucher Program
Town Clerk's Office

be, and they hereby are accepted, approved for payment and ordered placed on file.

Ayes: Councilmen Boulant, Pytlovany, Ramotar and Supervisor Koetzle
Noes: None
Absent: Councilwoman Wierzbowski
Abstentions: None

Motion Carried

RESOLUTION NO. 183-2013

Moved by: Councilman Ramotar
Seconded by: Councilman Boulant

BE IT RESOLVED, that the minutes of the regular meeting held on October 2, 2013 are hereby approved and accepted as entered.

Ayes: Councilmen Boulant, Pytlovany, Ramotar and Supervisor Koetzle
Noes: None
Absent: Councilwoman Wierzbowski
Abstentions: None

Motion Carried

RESOLUTION NO. 184-2013

Moved by: Councilman Boulant
Seconded by: Councilman Pytlovany

WHEREAS, the Town of Glenville appointed a Well-field Protection Committee (GWPC) in January 2012 with the responsibility of providing guidance on the protection of the Glenville well-field and its water treatment plant; and

WHEREAS, the Town of Glenville has submitted three Letters of Intent (LOI) to the New York State Division of Homeland Security & Emergency Services outlining projects derived from the recommendations contained in the Well-field Protection Committee's Advisory Report dated February, 2013 including: Alternate Water Supply Well, Water Treatment Plant Redundancy Upgrades and Exterior Water Supply Well Head Raising; and

WHEREAS, the Town of Glenville has received notification from the New York State Division of Homeland Security & Emergency Services that the three projects contained in the Letters of Intent have been selected for detailed review under the Federal Emergency Management Agency's (FEMA) Hazard Mitigation Grant Program,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby authorizes the Supervisor to submit the aforementioned hazard Mitigation Grant Program applications on behalf of the Town of Glenville; and

BE IT FURTHER RESOLVED, that the Supervisor is hereby authorized to execute all required documents related to submission of said Hazard Mitigation Grant Program applications.

Ayes: Councilmen Boulant, Pytlovany, Ramotar and Supervisor Koetzle
Noes: None
Absent: Councilwoman Wierzbowski
Abstention: None

Motion Carried

Supervisor Koetzle asked for a motion to adjourn; motion to adjourn;
Moved by Councilman Boulant; Seconded by Councilman Pytlovany, everyone being in
favor the meeting was adjourned at 8:25 PM.

ATTEST:

Linda C. Neals
Town Clerk